



SUCCESS CHECKLIST



SmartHub will help you save time and money by managing your account anytime from anywhere. Here is a checklist to put you in control of your account from day one.

To register for SmartHub you will need an email address and your account number. You can find your account number on your bill or call our member service team at **(907) 561-1818**.

☐ REGISTER YOUR ACCOUNT IN SMARTHUB

You have two options when registering your account: our mobile app or web portal.

ACCESS THE MOBILE APP

- Open up the Apple or Google Play store or scan the QR code to the right.
- Search for "SmartHub" in the app store.
- Download and Install the SmartHub app on your mobile device.



ACCESS THE WEB PORTAL

- Visit SmartHub support page at **avec.org/smarthub** and click on the Register button.

*Find step-by-step instructions for how to register on our SmartHub support page at **avec.org/smarthub**.*

☐ AUTO PAY SIGN UP

Securely automate your monthly payments. **Set it and forget it** by signing up for Auto Pay in our new SmartHub payment system!

Find step-by-step instructions for how-to re-register for Auto Pay on our SmartHub support page at **avec.org/smarthub**.

☐ SET UP NOTIFICATIONS

Get notification if your account becomes past due.

Find step-by-step instructions for how-to manage your contacts and activate notifications on our SmartHub support page at **avec.org/smarthub**.

☐ ACTIVATE PAPERLESS BILLING

What if you could save some time and a tree at the same time? Activate SmartHub paperless billing, an eco-friendly way to instantly access your bill.

Find step-by-step instructions for how-to activate paperless billing on our SmartHub support page at **avec.org/smarthub**.

☐ BOOKMARK OUR SUPPORT PAGE

New features are coming!

Bookmark **avec.org/smarthub** in your web or mobile internet browser.

NEED ASSISTANCE? WE ARE HERE TO HELP

avec.org/smarthub | (907) 561-1818