

NEW SERVICE REQUEST PROCEDURES

If you want a new electrical service connected to the AVEC system or require a lineman to modify the AVEC distribution system, call the AVEC Operations Clerk to request a Work Order. You will need to provide Your Name, Address, and Phone Number, A Fax Number to which AVEC can send you information, and the Location Service is needed; Village and Lot & Block Number, or nearest AVEC Pole Number. AVEC Phone: 1 (907) 561-1818 or 1 (800) 478-1818



AVEC will mail or fax a Residential or Commercial Service Request Application, a Map, and a New Service Inspection Form to you.

Fill-out the application including the date the service will be needed and estimated load information, draw your building with the proposed service entrance location marked on the map and **RETURN** completed & signed application to the AVEC Construction Clerk.

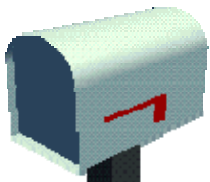


AVEC Construction Fax: 1 (907) 562-0324 or 1 (800) 959-0324



AVEC will establish a Work Order to track the progress of your service installation. AVEC's Engineers will use the information you send in to design your electrical service and requisition the materials needed to connect your service entrance to the AVEC system.

You will need to purchase your service entrance equipment and have it installed in compliance with AVEC and National Electric Code standards. When your service entrance is properly installed, check off the boxes on the New Service Inspection form and return it to the AVEC Operations Department. This will let us know you are ready for service and we can schedule your service installation.



AVEC will notify you if there is any additional charge for installing your service. All service fees must be paid and any past due accounts must be paid before we will ship material and schedule your service for installation.

PLEASE NOTE:

You will NOT be connected if:

- 1) The meter socket on your service entrance is not at 5'-6" ± 6" above the ground or working platform.
- 2) Your service entrance does not comply with AVEC and NEC Standards.
- 3) You have a Past Due Account